

**TRIPURA STATE ELECTRICITY CORPORATION LIMITED**  
(A Govt. of Tripura Enterprise)



NO. F. 10(1)-TSECL ERC/2021-22 / 102-57

Dated, the 24<sup>th</sup> December 2021

**Memorandum**

A meeting was held on 22<sup>nd</sup> December 2021 under the Chairmanship of Managing Director of Tripura State Electricity Corporation Limited (TSECL) in connection with Celebration of 18<sup>th</sup> Foundation Day of TSECL on 1<sup>st</sup> January 2022. In the said meeting Director (Tech.) and Director (Finance), were present along with GM (Tech), GM (Finance), AGM (DP&C) along with other state level officials of TSECL Corporate Office, Agartala.

In view of the same, the following activities will be conducted as per the discussion held in the meeting and therefore the following Committees have been formed for smooth implementation of all programmes related to 18<sup>th</sup> Foundation Day of TSECL.

❖ **Advisory Committee:-**

- |  |   |               |
|--|---|---------------|
| 1. Dr. M.S. Kele, MD, TSECL            | - | Chairman      |
| 2. Sri. D. Sarkar, Dir. (Tech.), TSECL | - | Vice Chairman |
| 3. Sri. S.S Dogra, Dir. (Fin.), TSECL  | - | Vice Chairman |

❖ **Management & Executive Committee:-**

- |                                      |   |              |
|--------------------------------------|---|--------------|
| 1. Sri. H.K. Das, GM (Technical)     | - | Convener     |
| 2. Sri Ranjan Debbarma, AGM (TC)     | - | Jt. Convener |
| 3. Sri G. Mokhopadhaya, GM (Finance) | - | Member       |
| 4. Sri Suresh Swaminathan, OS, TSECL | - | Member       |
| 5. Sri K.L. Das, AGM                 | - | Member       |
| 6. Sri B.K. Roy, AGM                 | - | Member       |
| 7. Sri R. Debbarma, DGM (Corporate)  | - | Member       |

The Management & Executive Committee will take care of Overall Monitoring & Implementation of all the activities/events to be organized on or before 1<sup>st</sup> January 2022 related to 18<sup>th</sup> Foundation Day of TSECL including Invitation of TSECL Employees and their Family Members in the concerned Events.

However, the following Sub Committees have been formed for planning, budgeting, Execution of concerned events/activities on or before 1<sup>st</sup> January 2022 and will have a close coordination with the Management & Executive Committee for better outcome.

**1. Invitation, Coordination & Publicity Sub Committee:-**

- |   |   |              |
|---|---|--------------|
| i. Sri Ranjan Debbarma, AGM (TC), TSECL       | - | Convener     |
| ii. Sri Subrata Debnath, SM (HR) & PRO, TSECL | - | Jt. Convener |
| iii. Sri Salukas Debbarma, DGM, TSECL         | - | Member       |
| iv. Sri Bidyut Das, DGM, TSECL                | - | Member       |
| v. Sri Subir Chakraborty, SM, TSECL           | - | Member       |
| vi. Sri Biplab Kr. Das, SM, TSECL             | - | Member       |
| vii. Miss. Sampa Sen, SM, TSECL               | - | Member       |
| viii. Sri Pradip Sutradhar, Helper, TSECL     | - | Member       |

**2. Reception & Felicitation Sub Committee:-**

- |                                     |   |          |
|-------------------------------------|---|----------|
| i. Sri Mita Saha, AGM (EC-I), TSECL | - | Convener |
|-------------------------------------|---|----------|

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| ii. Smt. Sima Das, DGM, TSECL  | - | <b>Jt. Convener</b> |
| iii. Smti. Semi Gurung (Debbarma), PS to MD, TSECL                     | - | Member              |
| iv. Smt. Aparna Das, SM, TSECL   | - | Member              |
| v. Sri Tapan Kr. Das, OS-II, TSECL                                     | - | Member              |
| vi. Smt. Nandita Jamatia, UDC, TSECL                                   | - | Member              |
| <b>3. Decoration, Lighting &amp; Sound Management Sub Committee :-</b> |   |                     |
| i. Sri K.L. Das, AGM (DP&C), TSECL                                     | - | <b>Convener</b>     |
| ii. Sri Basabjit Gupta, Sr. Manager, TSECL                             | - | <b>Jt. Convener</b> |
| iii. Sri Sanjib Nandy Majumder, TSECL                                  | - | Member              |
| iv. Sri Malay Bhowmik, Manager (IT), TSECL                             | - | Member              |
| v. Sri Subir Deb, Manager, TSECL                                       | - | Member              |
| vi. Sri Subhankar Deb, LDC, TSECL                                      | - | Member              |
| <b>4. Mass Rally Management Sub Committee:-</b>                        |   |                     |
| i. Sri Sudip Deb, SM (HRD), TSECL                                      | - | <b>Convener</b>     |
| ii. Smt. Semi Gurung (Debbarma), PS to MD, TSECL                       | - | <b>Jt. Convener</b> |
| iii. Sri Suman Saha, AM (Fin), TSECL                                   | - | Member              |
| iv. Sri Sushanta Patari, PE (IT), TSECL                                | - | Member              |
| v. Sri Deepjoy Bhattacharjee, PE (IT), TSECL                           | - | Member              |
| vi. Sri Abhijit Shukla Das, PE (IT), TSECL                             | - | Member              |
| vii. Sri Priyatam Saha, PE (IT), TSECL                                 | - | Member              |
| <b>5. Tableau Preparation &amp; Management Sub Committee:-</b>         |   |                     |
| i. Sri Prashanta Saha, Manager, TSECL                                  | - | <b>Convener</b>     |
| ii. Sri Sumit Das Gupta, SM, TSECL                                     | - | <b>Jt. Convener</b> |
| iii. Sri Ganesh Debnath, Manager, TSECL                                | - | Member              |
| iv. Sri Sudip Das, Manager (Finance), TSECL                            | - | Member              |
| v. Sri Sushanta Patari, PE (IT), TSECL                                 | - | Member              |
| vi. Sri Deepjoy Bhattacharjee, PE (IT), TSECL                          | - | Member              |
| vii. Sri Abhijit Shukla Das, PE (IT), TSECL                            | - | Member              |
| viii. Sri Priyatam Saha, PE (IT), TSECL                                | - | Member              |
| <b>6. Sports Management Sub Committee:-</b>                            |   |                     |
| i. Sri Fagendra Tripura, DGM, TSECL                                    | - | <b>Convener</b>     |
| ii. Sri Santosh Roy, DGM, Testing, TSECL                               | - | <b>Jt. Convener</b> |
| iii. Sri Baraja Lal Debbarma, SM, TSECL                                | - | Member              |
| iv. Sri Mrinal Das, SM, 79 tilla, TSECL                                | - | Member              |
| v. Sri Debabrata Laskar, SM, TSECL                                     | - | Member              |
| vi. Sri Sumit Misra, Manager, TSECL                                    | - | Member              |
| vii. Sri Saidenga Sailo, PA TO DF, TSECL                               | - | Member              |
| viii. Sri Nani Gopal Dey, Driver                                       | - | Member              |
| <b>7. Cultural Sub Committee:-</b>                                     |   |                     |
| i. Smt. Sujata Sarkar, DGM, TSECL                                      | - | <b>Convener</b>     |
| ii. Smt. Rama Das, SM, TSECL,  | - | <b>Jt. Convener</b> |
| iii. Sri Gour Das, Manager, TSECL                                      | - | Member              |

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| iv. Sri Soumya Choudhury, AM (Finance), TSECL                | - | Member       |
| v. Smt Archana Debbarma, UDC, TSECL                          | - | Member       |
| vi. Smt. Supti Chakraborty, UDC, TSECL                       | - | Member       |
| vii. Smt. Sampa Deb, Helper, TSECL                           | - | Member       |
| <b>8. Antakshri Competition Management Sub Committee:-</b>   |   |              |
| i. Sri Sudip Deb, SM (HRD), TSECL                            | - | Convener     |
| ii. Miss. Mamata Debbarma, Manager, TSECL                    | - | Jt. Convener |
| iii. Sri Amardeep Debbarma, Manager, TSECL                   | - | Member       |
| iv. Sri Suman Saha, AM (Fin), TSECL                          | - | Member       |
| v. Sri Nepal Ch. Ghosh, UDC, TSECL                           | - | Member       |
| <b>9. Refreshment &amp; Water Management Sub Committee:-</b> |   |              |
| i. Sri Manoj Kr. Debbarma, DGM, TSECL                        | - | Convener     |
| ii. Sri Rajendra Debbarma, DGM (Corp.), TSECL                | - | Jt. Convener |
| iii. Sri Sukanta Hazra, PM (IT), TSECL                       | - | Member       |
| iv. Sri Sumendra Das, SM, TSECL                              | - | Member       |
| v. Sri Anwesh Choudhury, Manager, TSECL                      | - | Member       |
| vi. Sri Kantanu Biswas, AM (Fin.), TSECL                     | - | Member       |
| vii. Sri Haradhan Debnath, UDC, TSECL                        | - | Member       |
| viii. Sri Amal Malakar, Helper, TSECL                        | - | Member       |
| <b>10. Award Recognition Sub Committee:-</b>                 |   |              |
| i. Sri K.L Das, AGM (DP&C), TSECL                            | - | Convener     |
| ii. Sri Biswa Hari Jamatia, DGM, TSECL                       | - | Jt. Convener |
| iii. Sri Sandip Gan Chowdhury, SM, TSECL                     | - | Member       |
| iv. Sri Asim Bhowmik, SM, TSECL                              | - | Member       |
| v. Sri Mithu Debnath, AM (Fin.), TSECL                       | - | Member       |
| vi. Sri Uttam Sarkar, UDC, TSECL                             | - | Member       |
| vii. Miss. Deepali Gupta, MT & TA to DT, TSECL               | - | Member       |
| <b>11. Vehicle &amp; Logistic Management Sub Committee:-</b> |   |              |
| i. Sri Sumit Das Gupta, SM, TSECL                            | - | Convener     |
| ii. Sri Uttam Debnatha, SM, TSECL                            | - | Jt. Convener |
| iii. Sri Amitabha Banik, UDC, TSECL                          | - | Member       |
| iv. Sri Kaushik Das, LDC, TSECL                              | - | Member       |
| v. Sri Gautam Chakraborty, Driver, TSECL                     | - | Member       |
| vi. Sri Bimal Sarkar, LDC, TSECL                             | - | Member       |
| <b>12. Budget &amp; Finance Management Sub Committee:-</b>   |   |              |
| i. Sri G. Mokhopadhaya, GM (Finance), TSECL                  | - | Convener     |
| ii. Sri Sarajit Debbarma, Manager (Finance), TSECL           | - | Jt. Convener |
| iii. Sri Ananda Talukdar, Manager (Finance), TSECL           | - | Member       |
| iv. Sri Amitabha Chakraborty, AM (Fin), TSECL                | - | Member       |
| v. Sri Samir Bose, UDC, TSECL                                | - | Member       |
| vi. Sri Miltan Das, AM (Fin), TSECL                          | - | Member       |

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All the above mentioned Committees has to submit their estimated budget on or before 27/12/2021 3.00 PM and submit the same to Sri Biplab Kr. Das, SM TSECL cum Secretary TSECL ERC, for necessary compilation and obtaining consent from the TSECL Authority through the Budget & Finance Management Sub Committee for making necessary expenditure for the related events/activities.

The above mentioned Sub Committees can co-opt additional Members for smooth functioning of the related activities and better participation in different events. Besides the aforementioned Committee members, all interested and experiences employees of TSECL & TPGL in any activities will automatically be the part of said Sub Committee Member.

All the AGM/DGMs are hereby requested to communicate the Programme schedule of all the events/programmes among all the TSECL Offices for active participation of TSECL Officials/ employees throughout the programmes of 18<sup>th</sup> Foundation Day Celebration.

**Issued by Order of MD, TSECL**

**(Debasis Sarkar)**

Director (Technical), TSECL

**NO. F. 10(1)-TSECL ERC/2021-22** 102/57

**Dated, the 24<sup>th</sup> December 2021**

**Copy to:**

1. P.S to the Managing Director, TSECL, Agartala for information please.
2. P.S to the Managing Director, TPGL, Agartala for information please.
3. The Director (Finance), TSECL, Agartala for information.
- 4-5. The General Manager (Technical/Finance), TSECL, Agartala for information.
- 6-18. The Addl. General Manager, DP&C, EC-I, Agartala/ EC-II, Agartala/ EC-Khowai/ EC- Sepahijala/ EC-Gomati/ EC-Belonia/ EC-Ambassa/ EC- Dharmanagar/ EC- Unakoti/ Transmission Circle/ Generation Circle/ C&SO, TSECL for information and needful.
- 19-52. The Deputy General Manager, ED-I, Banamalipur/ ED-II, Bardowali/ ED-Capital Complex/ ED-Bishalgarh/ ED-Jampuijala/ ED-Sonamura/ ED-Jirania/ED-Mohanpur/ ED-Khowai/ ED-Teliamura/ ED-Ambassa/ ED-Kamalpur/ ED-Manu/ ED-Kumarghat/ ED-Kailashahar/ ED-Panisagar/ ED-Dharmanagar/ ED-Kanchanpur/ ED-Udaipur/ ED-Amarpur/ ED-Santirbazar/ ED-Belonia/ ED-Sabroom/ TD-Agartala/ TD-Banduar, Udaipur/ TD- P.K. Bari, Kumarghat/ GTED-Baramura / GTED-Rokhia/ GED-Jatanbari/ System Operation Division (SLDC)/ Testing & Comm. Div./ CCD / C&T / MMD, TSECL for information and doing the needful.
53. The Project Manager (IT), TSECL, Corp. Office, for uploading the same in the Website accordingly.
54. The Sr. Manager (HR & Admin) & PRO, TSECL, Agartala for information and needful.
55. The OS -II, Corporate Office, TSECL.

Director (Technical), TSECL

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**Annexure-A**

**A. Events/Activities before 1<sup>st</sup> January 2022:-**

1. **Invitation of TSECL employees** for participating in different events by themselves also to attend in the Foundation Day Ceremony on 1<sup>st</sup> January 2022 morning & evening at TSECL Corporate Office, Agartala
2. **Indoor Games' Competition:-** Chess, Carom, Table Tennis, Chinese Checker (**w.e.f 28/12/2021**)
3. **Outdoor Games:-** Friendly Football match on **30<sup>th</sup> December 2021 at 3.00 P.M** in the Football ground of 79 Tilla adjacent to Transmission Circle office of TSECL
4. **Antakshri Competition** among TSECL employees on **31<sup>st</sup> December 2021 at 2.00 P.M.**
5. **Musical Chair Competition for the TSECL Lady Employees** on **31<sup>st</sup> December 2021 with hi-tea for TSECL Officials/Employees on 31<sup>st</sup> December 2021.**
6. **Tableau preparation for 1<sup>st</sup> January 2022** for Rally by the TSECL Employees.
7. **Preparation of Flex/Cut Board/Play Card** on the Tableau and Rally on **1<sup>st</sup> January 2022.**
8. **Budget Estimation & preparation by 27/12/2021 for all the activities.**
9. Rehearsal for the opening group song on **1<sup>st</sup> January 2022, evening.**
10. **Rangoli** on the entrance of TSECL Corporate Office building
11. **Invitation of TSECL Offices** nearby Agartala for ensuring the participation of all Employees, Letter to the Traffic Deptt, AMC Office, and other places for the Mass Rally and also necessary arrangements of Ambulance/ vehicle/ drinking water/ Glucose etc. for the Rally.
12. **Arrangement for Decoration of TSECL Office Premise with Sound system** for all related events on or before the events on **1<sup>st</sup> January 2022**
13. **Lighting of all TSECL Offices (AA&ES) throughout the State:-**

**B. Events on 1<sup>st</sup> January 2022:-**

<b>➤ 1<sup>st</sup> session:-</b>	<b>➤ 2<sup>nd</sup> Session:-</b>
1. Reporting to TSECL Corporate Office at 7.00 A.M for Flag Hoisting (at 7.30 A.M) followed by National Anthem	1. Dias Formation and inauguration of the Programme by Lightening of the Lamps (5.30 P.M)
2. Inauguration:- (7.15 A.M)	2. Inaugural Songs:- Bengali / Kokborok / Hindi (5.45 P.M)
3. Inaugural Opening Songs:- Bengali / Kokborok / Hindi (7.20 A.M)	3. Condolence to the TSECL Employees died recently:- 6.00 P.M
4. Speech of MD, TSECL (7.30 AM)	4. Speech by Director (Technical), TSECL:- 6.15 P.M
5. Mass Rally (at 8.00 A.M)	5. Speech by Managing Director, TSECL:- 6.20 P.M
6. Distribution of Refreshments after the end of the Mass rally at TSECL Corporate Office (10.00 A.M)	6. Starting of Cultural Programme with a Song
	7. Group Dance:- Children dance (5 minutes) on 1 <sup>st</sup> January 2022
	8. Songs ..
	9. Group Dance:- One Tribal Dance (6 minutes), on 1 <sup>st</sup> January 2022.
	10. Prize Distribution ceremony of all the programmes undertaken in view of 18 <sup>th</sup> Foundation Day of TSECL on 1 <sup>st</sup> January, 2022.
	11. Vote of Thanks by the Director (Finance), TSECL

**\*\* N.B:- Tea & Snacks will be kept ready from 6.00 P.M for all the persons/TSECL Officials attending the function on 1<sup>st</sup> January, 2022, evening.**